



## Grant Guidelines

### Qualifications/Criteria

- The annual award is for one (1) grant of \$100,000. You may request funds for capital expense(s) and/or programmatic expenses to help your organization achieve its mission. Proposals exclusively to fund salaries, advertising, marketing or ongoing operating expenses will not be considered. A Million Matters does not fund endowments or contribute to ongoing or new capital campaigns.
- Grant seeker's proposal must be submitted by Friday, January 15, 2024.
- The organization may not be a religious institution or a private educational institution. Organizations with religious affiliations may qualify for a grant from A Million Matters only if they hold a separate IRS 501(c)(3) designation from their affiliated religious organization. All grant requests must be non-secular.
- The organization must serve the following metro-Atlanta area counties: Fulton, Clayton, Cobb, DeKalb, and/or Gwinnett counties.
- The annual operating budget for your organization should be between \$500,000 and \$5,000,000.
- Past recipients of a **single** \$100,000 from A Million Matters grant may not apply for a grant for ten years.
- The organization must have had its 501(c)(3) status for a minimum of three (3) years.
- Please note: if the project budget (capital and/or programmatic) exceeds \$100,000, we require an explanation of how the organization plans to raise the additional funds above our \$100,000 award and/or disclose existing funds already raised for this project. If the project budget (capital and/or programmatic expenses) is less than \$100,000, you may submit a request for several items totaling \$100,000 that will help fulfill your mission.
- Grants must be used exclusively for the project stated in the A Million Matters acceptance letter, and grant funds should be used within a one-year period from the time funds are disbursed to the organization. Grant recipients will be asked to submit brief project updates to A Million Matters 6 and 12 months after the grant award.

### Additional supplemental material

The following items are required with your application. Each submission must have your organization's name on it:

1. A detailed project budget that equals \$100,000 (specifics are required, e.g., playground equipment, \$XX; Paving \$YY)
2. The organization's two most recent audited financial statements. If the most recent audited financial statements do not include 2023, please submit audited statements for 2021 and 2022, in addition to internal financial results for 2023 that include budget to actual expenses.
3. Projected budget for 2024
4. 501(c)(3) IRS cover letter
5. Listing of Board of Directors
6. Annual Report, if available
7. Brochure of the Organization, if available